

Applicant Tracking System

How do I apply for State jobs?

The State of Nebraska utilizes an online application. You can complete the application by [following this link](#). You will see the list of vacancies available and can apply by simply clicking on the 'Apply' button. Please note, you will need to have an active email account in order to apply. If you do not have an email address, sign up for free email at services like Hotmail, Yahoo!Mail, or Excite. It only takes a few minutes to register.

You may call us between the hours of 8:00 a.m. – 5:00 p.m. Monday – Friday (CDT) 402-471-2075 with questions OR visit our office at 301 Centennial Mall South, Lincoln, NE 68509. We are located in the Nebraska State Office Building, (one block north of the State Capitol, 1st floor Northeast corner). Computers are available in our front office for your convenience in completing the on line application.

If you do not have internet access, the Nebraska Workforce Development offices have computer available for public use.

How can I update my application?

If you want to add new employment or education/training information to your application, you can do this any time, day or night. All you need to do is remember your password and log in ID's.

When and how will I be notified about the job(s) for which I have applied?

Once you apply for a position(s), you will be notified immediately via email.

Will someone contact me as positions become available in my area of interest?

When you complete your application, you may opt to have email notifications sent to you when positions are available in your area of interest.

How will my application be evaluated?

Depending upon the position you apply for, you may be asked to complete additional questions regarding your education and experience. Your answers to these questions will be rated according to the requirements of the position.

Can I visit personally with someone in the Personnel Office about State employment?

Yes. Recruitment Specialists are available to visit with you about your job search. Please phone ahead so we can fit you in.

Can you send me a listing of state jobs?

We no longer have a comprehensive list of the jobs that are available. New employment opportunities are added daily to the website. If you would like information on a specific announcement, please contact our office.

If I work for Specialized Office Services (State Temporary Employment Program), am I eliminated from applying for permanent jobs?

No, in fact, we encourage you to apply for permanent jobs. Be sure your application is complete and includes the work experience you've gained by working for a State agency.

Does the State offer an internship program?

Yes. Some agencies coordinate internships themselves, other utilize Administrative Services State Personnel to locate interns. If you are interested in learning more, please email our office at state.jobs@nebraska.gov or call 402-471-2075 between the hours of 8:00 a.m. -5:00 p.m., Central Time, Monday – Friday.

What are the State benefits?

The State has a generous benefits package including health, life, and dental insurance and long-term disability, retirement, tuition assistance, sick and vacation leave, twelve paid holidays and credit union membership to name a few. For more details about the State's plan, visit our website or call our office.

Talent Management Software Solution

What does TMSS stand for and what is it?

Talent Management Software Solution. A Talent Management Solution is Human Resources product composed of six elements which roughly correspond with the stages of the employee "life cycle." Those stages are recruiting and hiring a new employee, getting the new employee on-board, training, evaluating performance, and offering a career path for promotion or lateral skill acquisition. The components of the software solution are interconnected for better data gathering and reporting. The particular TMSS Nebraska State Government is implementing is called a Software-as-a-Service model (SaaS).

Who did the state contract with for a TMSS?

[Cornerstone OnDemand](#) and [NEOGOV](#)

What are the six components of a TMSS?

The six components of the TMSS include: Applicant Tracking, Onboarding, Learning Management, Performance Management, Succession Planning, and Compensation Management.

When is the anticipated go-live date for applicant tracking?

Monday, June 28, 2010 is the go-live date.

What does ATS stand for?

Applicant Tracking System. An automated method of applying for a job and tracking all events surrounding your application and the positions for which you have applied.

What agencies are represented on the Applicant Tracking Team?

Banking; Revenue; Education; Roads; Corrections; DHHS; Administrative Services; Labor; Environmental Quality; State Patrol.

Will applicants be able to print a copy of their online application?

Yes. Applicants can print and also "park" their application and return to complete it at a later time.

What does LMS stand for?

Learning Management System -- A method of offering and tracking learning and training events for employees within the state.

What is the go-live date for the LMS?

The LMS phase of the TMSS will go-live in a staggered approach. The first two agencies, the Department of Corrections and the Department of Roads will go-live on Monday, June 28, 2010. This will involve about 5,000 employees. By the end of this year, the plan is to go-live with the remainder of the State Agencies.

Where can I find out more information about this TMSS?

You can visit the Administrative Services – State Personnel Division website at:
<http://www.das.state.ne.us/personnel>. Click on the link right above the TalentEdge logo.